



BURUNDI AMERICAN INTERNATIONAL ACADEMY

KNOWLEDGE PASSION EXCELLENCE

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APPLICATION FOR ADMISSION

Date: _____

Admission for school year 2026 to 2027

PART I: Student Information

Student Name: _____

Male: ____ Female: ____ Applying to Grade: ____ Date of Birth: ____

Place of Birth: _____

Nationality(ies) _____ Other Passport(s): _____

Primary language spoken at home _____ Fluent in English: Yes ____ No ____

Part II: Parent Information

Father's Name:	Mother's Name:
Father's Nationality:	Mother's Nationality:
Telephone:	Telephone:
Email Address:	Email Address:
Father's Employer:	Mother's Employer
Position:	Position:
Office Phone:	Office Phone:

Part III: Emergency Contact Information

Name of an adult other than the parents who can be contacted in case of an emergency.	
Name:	Relationship:
Physical Address:	
Telephone / Cell Phone	Email Address:
Name:	Relationship:
Physical Address:	
Telephone / Cell Phone	

PART IV: Educational Background

Last School Attended:		
Address:		
City:	State:	Country:
Telephone:	Official School Email Address:	

Please list ALL schools the student has previously attended. Attach a separate sheet if necessary.					
Name of School	Address (City, Country)	Language of Instruction	Curriculum (US, British)	Dates attended (M/YY)	Grade Level
				To	
				To	
				To	

PART V: Tuition & School Fees

Does the parent's employer pay tuition fees?	YES	NO	Partial	Percentage
Send all invoices to:				
Mailing address:				
Telephone	Email address:			

PART VI: Documentation Submitted Prior to Acceptance

- Admissions Test to be taken at the school
- Photocopy of Passport photo page and Original Birth Certificate
- School records from the 3 previous years (translated into English if applicable)
- Letter of good behavior from previous school. **Official school letterhead or email from the school.**
- Any relevant educational documentation, **(IEP, psycho-educational, standardized testing results)**
- Completed Application Form
- Completed Health Form (recent statement of health status from a physician)
- Immunization / Vaccination Records
- Two current passport size photographs (attached to the application)

PART VII: Agreement Between BAIA and Parents

With the acceptance by the school of your child for enrollment, parents will recognize and accept the following conditions:

- 1) Signed "Agreement Between BAIA and Parents Document" by both parents.
- 2) Adherence to all basic statutes as indicated in the Board of Education Policy Manual and in the Student/Parent Handbook and all mandates as expressed by the Administration of the BAIA.

- 3) To ensure that their children attend school punctually and regularly and perform all expected homework and classroom assignments.
- 3) To ensure that family vacations and non-essential trips are scheduled according to the BAIA school session calendar.
- 4) To have conferences with the teachers and/or administration when requested to do so for the purpose of discussing the student's progress and/or behavior.
- 5) To pay promptly all tuition and related fees as approved and designated by the Board of Education and/or Administration (tuition payments are due promptly on the assigned dates. Failure to comply will result in a late fee of 10%).
- 6) To accept academic and disciplinary decisions of the school's administration.
- 7) To ensure that their children adhere to the school's student dress and behavior codes.
- 8) BAIA has a strict age policy as follows:
- A Student must be 4 years old by Sept. 1ST to enter PreKinder
 - A Student must be 5 years old by Sept. 1ST to enter Kindergarten
 - A Student must be 6 years old by Sept. 1ST to enter First grade
 - A Student must be 7 years old by Sept. 1ST to enter Second grade
 - Each following year continues in this order.

The progression follows through all the grades through 12TH Grade

- 9) The school takes all reasonable precautions to prevent accidents and the spread of illnesses.
The school does not accept liability for accidents occurring to students while on school grounds, being transported to or from campus, or participating in school sanctioned activities such as field trips, clubs and after school activities. The school does provide basic accident coverage for students, but the program is not extensive or all-inclusive. Parents should strongly consider providing additional private insurance. The maximum, which the school's insurance pays is minimal.
- 10) Burundi Ministry of Education registered Burundi American International Academy in April 2017 and then formally accredited BAIA on June 7, 2018. BAIA was accredited by Cognia (formerly AdvancED), Alpharetta, Georgia, USA in November 2022 and is now in the process of seeking reaccreditation for the next five-year cycle. However full reaccreditation will not occur until May 2027.

I hereby certify that I have read and accept the above provisions, the documentation submitted with the application is accurate and complete and understand that failure to fully disclose any and all of the required information may result in denial of admission or possible dismissal of the child.

Father Signature: _____ Date _____

Mother Signature: _____ Date _____